



Welcome to Ysgol Bro Elwern

I would like to welcome you as parents to Ysgol Bro Elwern. This leaflet is full of information about how we operate within the school. You will be familiar with some of the information already but at the beginning of the school year I hope this will be useful to you.

In the meantime, please contact us if you have any questions or are worried about anything.

Many thanks

Mrs Thomas, Head of Ysgol Bro Elwern

September 2023



Dysgu fel teulu, tyfu fel cymuned

Classes and Staff

There are 3 classes within the school.

Foundation Phase

Morning —Derbyn, B1

Afternoon—Meithrin, Derbyn & B1

Teacher Miss Ballard

Teaching Assistants Mrs Skinner, Miss Jones



Year 2 and 3

Years 2 and 3

Teacher Mr Kimberley

Teaching Assistant Mrs Roberts



Years 4, 5 and 6

Years 4, 5 a 6

Teacher Mr Gwynedd

Teaching Assistant Miss Hughes



Additional Teachers; Mrs Jones, Miss Roberts

School Secretary; Mrs Nest Davies

School Dinners, Milk and Fruit

During registration first thing in the morning the children are asked if they would like school dinner or if they have a bocys bwyd. If they choose school dinner they can choose what is on the menu or a jacket potato. It's important that you pay for any school dinners on Parent Pay on a weekly basis. Every morning the children have a drink of milk or water and their snack. We ask you to ensure that you send a healthy snack in for the children.



Physical Education PE sessions

are held on the following days;

Monday—Nursery Friday Derbyn & Year 1

Wednesday and Friday—Years 2-6

We ask the children to come into school in their PE kit on these days.



Sharing of Information

We will email parents with any letters or important information as well as share them on our School App. Additionally we will share information on our brand new Facebook page. Don't forget to join! It is a private page and only parents will be able to join. **I would like to remind you that there is no expectation for staff to answer your questions out of working hours and no private messages should be sent to staff.** It is always better to contact the school if you have any questions.

Bro Elwern



@BroElwern



Timetable and Our Children's Voice

The children are offered various opportunities within the school. At the beginning of each half term they are asked for ideas about what they would like to learn. Our aim is to offer a varied curriculum that will contribute to developing ambitious capable learners and healthy, confident children. We continuously encourage our children to be enterprising, creative contributors who are ethical and informed citizens.

Reading and Homework



There are opportunities throughout the day for your child to practice their reading skills. Additionally there is a dedicated Reading Session held weekly in every class. During this time your child's teacher will listen to your child read and change their reading book if and when they are ready for a new book. Your child's teacher will choose a book suitable for your child's level.

We can't stress enough the importance of your child reading as often as **possible**. We ask you to make a note each time you read with your child.

We also ask your child to bring their reading bag/reading book to school every day.

Your child's teacher will inform you of the homework arrangements.

Reward

As a school we are mindful of the importance of rewarding and praising our children for good behaviour and good work.

Every Friday we present a certificate based on our Superheroes for different skills. We have 8 different superheroes.

We also praise good behaviour and work verbally on a daily basis.



Behaviour

Our aim is to create a happy and homely atmosphere within the school—and to create a feeling of self-discipline. We operate a consistent approach to this using the traffic light system as detailed below.

We use the traffic light system in all of our classrooms to control behaviour.

Encouraging Positive Behaviour

- Be courteous
- Speak in Welsh
- Trying your best in every aspect of your work
- Good listening
- Follow school rules

Every child starts the day on green.

- Not listening
- Interrupting
- Name calling
- Being silly
- Not showing respect or good manners towards others

- Name on orange if they continue to do one of the above after a warning.
- Miss 10 minutes of playtime.
- Back on green at the end of the session.

- Continuous lack of respect and rudeness
- Hurting others
- Damaging school property
- Running away
- Stealing
- Swearing

- Name on red if does any of the above.
- Sent to see the Headteacher
- Letter home or a phone call
- Miss playtime
- Has to apologise
- Back on green at the end of the session.

Green Friday!

Our children's mental health and welfare is a priority, as part of this we will every Friday Afternoon have a session called 'Prynhawn Gwener Gwyrdd' The children will have the opportunity to reflect on their learning that week, what have they enjoyed and what would they like to learn more about. Then there will be four activities that they can choose to take part in.

There is also a morning check in for all pupils. A fun way for us to see if there is anything worrying your child as they come into school.



Healthy School

We are a part of the Healthy Schools Scheme so we promote healthy eating and drinking at every opportunity. We ask you to ensure that you don't send in pop or fizzy drinks in your child's water bottle to school.

A Kind Note

Please do not send toys into school with your child, they may break, go missing or cause disagreements!

We won't be accepting birthday cakes into school to share in class if it is your child's birthday. This is due to the danger of allergies. We will celebrate your child's birthday in other ways within the class.

Parents' Evening and School Reports

Parents' Evenings will be held during Term 1 and Term 3. Before each meeting you will receive a school report for your child.



Welsh Language

Bro Elwern is a Welsh School and we expect our children to speak Welsh in school and on the yard. We have Welsh Language Ambassadors in School responsible for working on projects to promote the language within our school.



School Dinners

Reception up to Year 4 receive free school meals. Please pay regularly for school dinners for years 5 and 6. We can't accept cash, we ask you to pay via Parent Pay and ensure you have no debt. If you think you may be eligible for free school meals you should complete an application form on Denbighshire's Website.

Arriving at School



The Breakfast Club opens at 8am. There is no need to book and you pay via Parent Pay please. The cost is £1.

Every child should arrive **promptly at 8.55am** ready to start the school day at 9.

Nursery children should arrive between 12.45 pm and 1pm please.

We ask you to phone or email the school before 9am if your child is absent. Every child that arrives late (after 9.30am) or if you don't let us know they will be absent, they will be marked as an unauthorised absence. You should try to make medical appointments, eye tests and dentists after school where possible.

If you are going to take your child out of school for any period of time you should ask for an application form for Absence. The school will not authorise holiday absences, so if your child is absent for 10 sessions (5 days) you will receive a warning letter from the County. If your child is absent for 20 sessions (10 days) you will receive a Fixed Penalty Letter.

We ask you kindly not to take holidays during term time if possible as this can have a negative effect on your child's education.



Collecting your Child

School finishes **promptly at 3.15pm**.

Please let us know if there are any changes to the usual arrangements.



Medication



No member of staff can be forced to administer medication.

If your child requires medication please try and administer it before and after school if possible.

Parents can come to school to administer medication. If this isn't possible please come and speak to us. **PLEASE DO NOT SEND ANY MEDICATION TO SCHOOL WITH YOUR CHILD.** We will ask you to complete a permission form if the staff agree to administer the medication.

Asthma Pumps - If your child uses an asthma pump please check the date and bring to school clearly labelled.



Diolch yn fawr

